



Rehabilitation Council of India
(A Statutory Body Under the Ministry of Social Justice & Empowerment)
Department of Empowerment of Persons with Disabilities (Divyangjan)
B-22, Qutub Institutional Area, New Delhi-110016
Tel.: 011-26534287, 26532408, Fax: 011-26534297, Email: rehabstd@nde.vsnl.net.in



सत्यमेव जयते

Advertisement No.: Regular/2017

Applications are invited for recruitment to the following regular posts in the RCI:-

Sl. No.	Name of the Post	No. of Post	Reserved for	Mode of Recruitment
1	Assistant	1	OBC (if filled by DR)	Deputation failing which by Direct Recruitment
2	Lower Division Clerk	1	OBC	Direct Recruitment
3	Library Attendant (MTS)	1	UR	Direct Recruitment

Applications in the prescribed proforma along with copies of all relevant certificates must reach Member Secretary, RCI at the above address within 45 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar. For details regarding eligibility criteria, qualification/experience, age, reservation, pay scale, etc. and application proforma, log on to RCI website: www.rehabcouncil.nic.in.

S.K. Srivastava
Member Secretary

Rehabilitation Council of India

(A Statutory Body under the Ministry of Social Justice & Empowerment,
Department of Empowerment of Persons with Disabilities (Divyangjan)

B-22, Qutub Institutional Area, New Delhi-110016,

Ph.: 91-11-26532408, 26534287, Fax: 91-11-26534291

E-mail: rehabstd@nde.vsnl.net.in, rehcouncil_delhi@bol.net.in Website: www.rehabcouncil.nic.in

Advt. No. – Regular/2017

Applications are invited from the eligible candidates for filling up the following regular posts in Rehabilitation Council of India as per the details given below:

Sl. No.	Details	Name of the Posts		
		Assistant	Lower Division Clerk	Library Attendant (MTS)
1.	Number of Post	01	01	01
2.	Category	OBC (in case of Direct Recruitment)	OBC	UR
3.	Pay Scale	Level: 6 as per 7 th CPC (pre-revised scale of Pay Band-2: Rs.9300-34800+Grade Pay 4200 as per 6 th CPC)	Level:2 as per 7 th CPC (pre-revised scale of Pay Band-1: Rs. 5200 -20200 + Grade Pay 1900 as per 6 th CPC)	Level:1 as per 7 th CPC (pre-revised scale of Pay Band-1: Rs. 5200-20200 + Grade Pay 1800 as per 6 th CPC)
4.	Method of Recruitment	Deputation failing which by Direct Recruitment	Direct Recruitment	Direct Recruitment
5.	Age limit	56 Yrs @ / 30 Yrs #	25 Yrs	25 Yrs
6.	Educational Qualification & Experience	<p><u>For Direct Recruitment</u></p> <p>Essential:-</p> <p>i) Degree from a recognized University or equivalent.</p> <p>ii) Five years experience in Administration / Accounts.</p> <p><u>For Deputation</u></p> <p>Officers under Central/State Government/Universities/Recognised Research Institutes/Public Sector Undertakings/Semi Government/Autonomous / Statutory Organization</p> <p>(a) (i) analogous posts on regular basis;</p> <p>or</p> <p>(ii) officer holding regular posts in the pay scale of PB-1 Rs.5200-20200 + GP Rs.2400/- (pre-revised scale of PB-1 Rs.5200-20200 + GP Rs.2400/-) with ten years regular service and</p> <p>(b) Possessing qualification prescribed for direct recruitment above.</p>	<p>Essential:-</p> <p>i) 12th Standard or equivalent examination from a recognized Board or University.</p> <p>ii) Skill Test norms only on Computers :-</p> <p>Hindi Typing @ 30w.p.m. (correspond to 9000 KDPH on an average of 5 key depressions for each word).</p>	<p>Essential:-</p> <p>Must have passed Matriculation examination from a recognized Board.</p> <p>Desirable:-</p> <p>Two years experience in a Library of repute.</p>
7.	Mode of Selection	Written Examination	Written Exam. & Skill Test	Written Exam & Skill test.

@ - For Deputation

- For Direct Recruitment

General Conditions:

1. Applications in the prescribed format available on the Council's website: www.rehabcouncil.nic.in, completed in all respects, accompanied by self-attested copies of testimonials/certificates should reach the **Member Secretary, Rehabilitation Council of India, B-22, Qutub Institutional Area, New Delhi-110 016** within 45 days from the date of publication of this advertisement in Employment News/Rozgar Samachar.
2. The applications received without requisite documents or received after the last date, will not be considered.
3. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall not ordinarily exceed three years. The maximum age limit for deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
4. The deputation will be governed by the instructions issued by DOP&T as applicable to Central Government Departments/organizations.
5. The applicants already employed in Government of India / State Government/ PSUs/ Autonomous / Statutory organizations must apply **through proper channel** only. They may send a copy of the application in advance, however, they will be required to produce a 'No Objection certificate' & 'Vigilance Clearance Certificate' at the time of written/Skill test.
6. The applicants applying for the post of Assistant on deputation are also required to forward APARs/Confidential Reports of the last five years alongwith documents mentioned at para 5 above.
7. Candidates wish to apply for the post of Lower Division Clerk must be proficient in Hindi Typing. Candidates having experience in the work related to Noting/Drafting, making correspondences, publication works in Hindi language will be preferred.
8. Candidates who wish to be considered against vacancies reserved or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format at the time of Skill Test/written test. Otherwise, their claim for SC/ST/OBC/PH status will not be entertained and their candidature / applications will be considered under General (UR) category. The Certificate must be issued in candidate's own name.
9. Candidates claiming OBC reservation may note that certificate of non-creamy layer status should have been obtained within one year before the last date of receipt of application.
10. **Persons with Disabilities (Divyangjan) are encouraged to apply.**
11. No TA/DA will be paid for appearing in written/skill test.
12. The Council reserves the right to fix the criteria higher than the prescribed ones for screening the applications in order to bring down the number of candidates to a manageable limit for Written/skill test.
13. Merely possessing the prescribed qualifications and requisite experience would not entitle a person to be called for the written/skill test.
14. Canvassing in any form will be a disqualification.
15. The Council reserves the right to cancel or withdraw the engagement without assigning any reason.

S.K. Srivastava
Member Secretary, RCI

REHABILITATION COUNCIL OF INDIA

APPLICATION PROFORMA

Application Proforma for the post of _____

Please Affix
Your Recent
Passport Size
Photograph
duly attested

1. Name and Address (in Block Letter):
with telephone/mobile number

2. Father's Name:

3. Date of Birth (in Christian Era):

4. Date of retirement (where applicable
under Central/ State Govt. Rules)

5. Educational Qualification

6. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

		Qualifications/Experience required	Qualifications/Experience Possessed by the Applicant
Essential	1		
	2		
	3		
Desired	1		
	2		

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No

8. Details of Employment, in chronological order starting with the latest. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Organization	Post held / Designation	From	To	Scale of Pay with GP, if any and the Basic Pay	Nature of duties (in details)

9. Nature of present employment i.e. Ad-hoc or Temporary or Permanent.

10. In case the present employment is held on deputation/ contract basis, please state-

- (a) The date of initial appointment
- (b) Period of appointment on deputation/ contract.
- (c) Name of the parent office/organization to which you belong

11. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)-

- (a) Central Govt.
- (b) State Govt.
- (c) Autonomous Organization
- (d) Government Undertaking
- (e) Universities
- (f) Others

12. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Total emoluments per month now drawn.

15. Additional information, if any, which you would like to mention in support of your suitability for the post.

16. Whether belong to SC/ST/ OBC/.PwD (OH, B, LV, HI)

17. Remarks [The candidates may indicate information with regard to (i) Research publication and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professionals bodies/ institutions/ Societies and (iv) any other information.]

(Note: Enclose a separate sheet if the space is insufficient).

I have carefully gone through the Vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date -----

Signature of the candidate

Address

COUNTERSIGNED

(Employer with seal)

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/FORWARDING AUTHORITY

It is also certified that there is no Criminal/Vigilance/Disciplinary case either pending or being contemplated against Shri/Smt/Kum _____, presently working with this Dept/Organization as _____ since _____.

2.His/her integrity is certified as beyond doubt.

3.No major or minor penalty was imposed on Shri/Smt./Kum. _____ during the last 10 years.

4.The attested copies of the ACRs/APARs for the last 5 years are enclosed.

Place:

Countersigned

Dates:

(Employer with seal)