



**Rehabilitation Council of India**  
(A Statutory Body under the Ministry of Social Justice & Empowerment,  
Department of Disability Affairs)  
B-22, Qutub Institutional Area, New Delhi-110016  
Website : [www.rehabcouncil.nic.in](http://www.rehabcouncil.nic.in)

**Advt. No. 3/2014**

Applications are invited for one post of **ASSISTANT DIRECTOR** in the Council on deputation basis as per the details given below:

1. Name of Post : **Assistant Director - Group 'B', Non-Ministerial**
2. Method of Recruitment : On Deputation
3. No. of vacancies : One
4. Scale of pay : PB-2 Rs.9300-34800+ GP Rs.4600
5. Eligibility :

**ESSENTIAL :** 1. Master's Degree in Rehabilitation, Social Work / Psychology / Special Education / Clinical Psychology / Speech and Hearing from a recognized University or equivalent. 2. Three year's experience of research and/or coaching experience in the relevant field/subject

**DESIRABLE :** (i) Experience of work in planning of development of rehabilitation of person with disability (ii) Experience of drafting study/survey reports statistics. (iii) Must be eligible for registration with Rehabilitation Council of India.

**Deputation:** Officers under Central/State Government/Universities/Recognized Research Institutes/Public Sector Undertaking/Semi Government/ Autonomous/ Statutory Organization having :

- (i) analogous posts on regular basis, or
- (ii) With five years regular service in the post in the scale of PB-2 9300-34800 + GP 4200 (Revised) 5500-9000 (Pre-revised)
- (iii) Possessing prescribed essential qualifications and desirable experience.

**General Conditions**

1. Interested candidates may apply in the prescribed proforma available on website [www.rehabcouncil.nic.in](http://www.rehabcouncil.nic.in) The applications complete in all respects along with self attested copies of proof of age, educational qualification, experience etc. should reach the **Member Secretary, Rehabilitation Council of India, B-22, Qutub Institutional Area, New Delhi-110 016** within 45 days from the date of publication of this advertisement.
2. The period of deputation will be initially for one year which may be extended or curtailed on repatriation of existing incumbent by the borrowing authority.
3. The application should be sent Through Proper Channel duly accompanied with attested copies of last five years ACRs/APARs, integrity Certificate, Vigilance Clearance certificate and details of major/minor penalties imposed during last 10 years.
4. The terms & conditions of the officials selected will be regulated in accordance with the instructions issued by DOP&T from time to time as applicable to Central Govt. Department/Organizations.
5. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall not ordinarily exceed three years. The maximum age limit for transfer on deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
6. The applications received without requisite documents will be summarily rejected. The department while forwarding applications may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on. Advance copy of the application may be considered if received by the closing date, followed by application received through proper channel.
7. Only short listed candidates will be called for Interview. The Council, however, reserves the right to cancel or withdraw the vacancy without assigning any reason.

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**Department of Disability Affairs**  
**B-22, Qutub Institutional Area, New Delhi-110 016**

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**Member Secretary**

**Application Pro forma for the post of Assistant Director (on deputation basis)**

1. Name and Address (in Block Letter) :
2. Date of Birth (in Christian Era) :
3. Date of retirement (Under Central/ State Govt. Rules) :
4. Educational Qualification :
5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

Please affix your passport size photograph
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		Qualifications/Experience required	Qualifications/Experience Possessed by the Applicant
Essential	1		
	2		
	3		
Desired	1		
	2		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No

7. Details of Employment, in chronological order starting with the latest. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Organization	Post held/Designation	From	To	Scale of Pay with GP, if any and the Basic Pay	Nature of duties (in details)

8. Nature of present employment i.e. Ad-hoc or Temporary or Permanent.
9. In case the present employment is held on deputation/ contract basis, please state-
- The date of initial appointment
  - Period of appointment on deputation/ contract.
  - Name of the parent office/organization to which you belong
10. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)-
- Central Govt.
  - State Govt.
  - Autonomous Organization
  - Government Undertaking
  - Universities
  - Others
11. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post.  
( This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).  
(NOTE. – Enclose a separate sheet, if the space is insufficient).
15. Please state whether your are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Government are only eligible for “Absorption”. Candidates of non-Government organization are eligible only for Short Term Contract)
16. Whether belong to SC/ST/PH/OBC

17. Remarks [The candidates may indicate information with regard to (i) Research publication and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professionals bodies/ institutions/ Societies and (iv) any other information.]

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the Vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date -----

Address .....

.....

The following certificate/documents must be furnished by the employer in case of candidate working in Govt./State Govt./PSU/Autonomous/Statutory bodies etc applying for the posts otherwise the application will not be considered.

It is certified that particulars furnished by the (Name of the candidate) \_\_\_\_\_, R/o \_\_\_\_\_, presently working with this Dept/Organization as \_\_\_\_\_ since \_\_\_\_\_ are correct and no disciplinary case is either, pending and contemplated against the officer and no penalty, major or minor, was imposed on him/her during the last 10 years and his/her integrity is beyond doubt.

The photocopies of the ACRs/APARs for the last 5 years (duly attested) are enclosed.

Place: Signature \_\_\_\_\_

Dates: Head of Department (with seal) \_\_\_\_\_